

HOW TO CLAIM YOUR MONEY

With the 2017 Federal **Earned Income Tax Credit** (EITC)

We're partnering with Campaign for Working Families Inc. and PathWays PA to help you get back the full amount of your refund. **It's FREE tax preparation, and it's easy.**

- Visit www.YouEarnedItPhilly.com** to see how much you might receive through EITC.
- Prepare your materials** using the checklist below. Bring 2017 documents for you and each person in your household. If this is your first time filing for EITC, you may also file for 2014, 2015, and 2016 to get even more money back. But you must bring all necessary documents for those years as well.

1. **PERSONAL INFORMATION:** *Bring **all** documents below.*

- Valid picture ID
- Taxpayer Identification Number: Social Security card, Social Security number verification letter, or Individual Taxpayer Identification Number

2. **PROOF OF INCOME:** *Bring **all** documents that apply to your household.*

- W-2s for all jobs last year
- 1099s for any other income received last year
- Statements for prizes, scholarships/fellowships, or lottery/gambling winnings

3. **PROOF OF HEALTH INSURANCE:** *Bring **all** documents that apply to your household.*

- 1095-A if you had coverage through the Health Insurance Marketplace
- 1095-B or 1095-C if you had other kinds of insurance or coverage

4. **ADDITIONAL ITEMS:** *Bring **all** documents that apply to your household.*

- Checking and savings account information to have your refund directly deposited
- Tax return from last year, if available
- Child care expenses—provider's address and federal tax ID #
- Homeowners—mortgage statements and property tax bills
- Education—college tuition and student loan statements
- Alimony paid or received
- Notices—IRS, state tax, Health Insurance Marketplace, or anything that says "IMPORTANT TAX DOCUMENT"

- Choose a FREE tax-prep location** from the list on the other side of this sheet. They're available all over the city, so it should be easy to find one near you.
- Once you've chosen your location and gathered your necessary documents**, you're ready to go and claim your refund. The deadline to file is April 17, 2018, so don't wait. **And remember**, you could get up to \$6,318 back—but you must file for EITC with your taxes to get it!

If you need assistance, call **215.686.9200** or visit **www.YouEarnedItPhilly.com**.

 **Español, Việt, Русский, français, 繁體中文, ភាសាខ្មែរ, Português, and 한국어.**

The deadline to file is April 17!



Turn over for FREE tax-prep locations.

FREE TAX-PREP LOCATIONS



The following locations can help you file your taxes—and file for EITC—FREE of charge. But you must file by **April 17, 2018**. Choose a location below to make filing easy, avoid paying fees, and get back the full amount of your refund. Then fill out the box below and keep this form as a reminder.

When will you file your taxes?

Date: _____ Time: _____
Location: _____ Phone: _____

CENTER CITY

District 1199C Training Fund
100 S. Broad Street, 10th Floor
Philadelphia, PA 19102
Wed. 3:30 p.m.–7:30 p.m.
Sat. 9 a.m.–1 p.m.
Walk-in & Drop-off
1199C members only

Municipal Services Building
1401 John F. Kennedy Boulevard
Concourse Level
Philadelphia, PA 19102
Mon., Tue., Thurs., Fri. 10 a.m.–3 p.m.
Drop-off only

Philadelphia Chinatown Development Corporation
301 N. 9th Street
Philadelphia, PA 19107
Sat. 2/11, 2/18, 3/4, & 3/11: 9 a.m.–3:30 p.m.
Sun. 2/12, 2/19, 3/5, & 3/12: 9 a.m.–3:30 p.m.
Walk-in & Drop-off
Languages spoken: 繁體中文

The Domb Center Center City Super Site
1435 Walnut Street
Philadelphia, PA 19102
Mon.–Thurs. 10 a.m.–7 p.m.
Fri. 10 a.m.–2 p.m., Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off

GERMANTOWN

CareerLink Northwest
5847 Germantown Avenue
Philadelphia, PA 19144
Mon.–Wed. 4 p.m.–8 p.m.,
Sat. 10 a.m.–2 p.m.
Walk-in & Drop-off

Indochinese American Council
4934-36 Old York Road
Philadelphia, PA 19141
January and February:
Tues. 5:30 p.m.–8:30 p.m.
Sat. 9 a.m.–12 p.m., Sun. 1 p.m.–3 p.m.
Walk-in & Drop-off
March and April: Call (215) 457-0272
Appointments only
Languages spoken: Viêt, Español

Promise Academy at Martin Luther King H.S.
6100 Stenton Avenue
Philadelphia, PA 19138
Tues. and Thurs. 3 p.m.–5:30 p.m.
Sat. 10 a.m.–2 p.m.
Walk-in & Drop-off

KENSINGTON

Ceiba
174 W. Diamond Street
Philadelphia, PA 19122
Fri. and Sat. 9:30 a.m.–5 p.m.
Languages spoken: Español

NORTH PHILADELPHIA

HACE Business & Visitor Center
2708 N. 5th Street
Philadelphia, PA 19133
Tues. and Thurs. 10 a.m.–4 p.m.,
Sat. 10 a.m.–3 p.m.
Walk-in & Drop-off
Languages spoken: Español

Municipal Services Building
2741 N. 22nd Street
Philadelphia, PA 19132
Mon., Tues., Thurs., and Fri. 10 a.m.–3 p.m.
Drop-off only

NORTHEAST

Northeast Super Site
(next to the Gap Factory)
2113 Cottman Avenue
Philadelphia, PA 19152
Mon.–Thurs. 10 a.m.–7 p.m.,
Fri. 10 a.m.–2 p.m.,
Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off
Languages spoken: Shqip, Türkçe, Pycccküü, and Español

SOUTH PHILADELPHIA

Dixon House
1920 S. 20th Street
Philadelphia, PA 19146
Fri. and Sat. 9:30 a.m.–5 p.m.
Walk-in & Drop-off

United Communities
2029 S. 8th Street
Philadelphia, PA 19148
Tues. and Thurs. 3 p.m.–7 p.m.
Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off
Languages spoken: ལྷོ་མཚོ་, Viêt, and Bahasa Indonesia

SOUTHWEST PHILADELPHIA

Ebenezer Temple
5649 Christian Street
Philadelphia, PA 19143
Mon. and Tues. 12 p.m.–6:30 p.m.
Wed. and Thurs. 10 a.m.–12 p.m.
Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off

WEST PHILADELPHIA

ACHIEVEability
21 S. 60th Street
Philadelphia, PA 19139
Tues. and Thurs. 9 a.m.–7 p.m.,
Sat. 9 a.m.–1 p.m.
Walk-in & Drop-off

Mount Pisgah A.M.E. Church
428 N. 41st Street
Philadelphia, PA 19104
Mon. 2 p.m.–7:30 p.m., Fri. 10 a.m.–3 p.m.
Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off
Languages spoken: 繁體中文

