

HOW TO CLAIM YOUR MONEY

With the 2018 Federal **Earned Income Tax Credit** (EITC)

We're partnering with Campaign for Working Families Inc. and PathWays PA to help you get back the full amount of your refund. **It's FREE tax preparation, and it's easy.**

- Visit www.YouEarnedItPhilly.com** to see how much you might receive through EITC.
- Prepare your materials** using the checklist below. Bring 2018 documents for you and each person in your household. If this is your first time filing for EITC, you may also file for 2015, 2016, and 2017 to get even more money back. But you must bring all necessary documents for those years as well.

1. PERSONAL INFORMATION: *Bring all documents below.*

- Valid picture ID
- Taxpayer Identification Number: Social Security card, Social Security number verification letter, or Individual Taxpayer Identification Number

2. PROOF OF INCOME: *Bring all documents that apply to your household.*

- W-2s for all jobs last year
- 1099s for any other income received last year
- Statements for prizes, scholarships/fellowships, or lottery/gambling winnings

3. PROOF OF HEALTH INSURANCE: *Bring all documents that apply to your household.*

- 1095-A if you had coverage through the Health Insurance Marketplace
- 1095-B or 1095-C if you had other kinds of insurance or coverage

4. ADDITIONAL ITEMS: *Bring all documents that apply to your household.*

- Checking and savings account information to have your refund directly deposited
- Tax return from last year, if available
- Child care expenses—provider's address and federal tax ID #
- Homeowners—mortgage statements and property tax bills
- Education—college tuition and student loan statements
- Alimony paid or received
- Notices—IRS, state tax, Health Insurance Marketplace, or anything that says "IMPORTANT TAX DOCUMENT"

- Choose a FREE tax-prep location** from the list on the other side of this sheet. They're available all over the city, so it should be easy to find one near you.
- Once you've chosen your location and gathered your necessary documents**, you're ready to go and claim your refund. The deadline to file is April 15, 2019, so don't wait. **And remember**, you could get up to \$6,341 back—but you must file for EITC with your taxes to get it!

If you need assistance, call **215.686.9200** or visit **www.YouEarnedItPhilly.com**.

 **Español, Việt, Русский, français, 繁體中文, மலித், Português, and 한국어.**

The deadline to file is April 15!



Turn over for FREE tax-prep locations.

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- Choose a FREE tax prep location** from the list below. They're all over the city, so it should be easy to find one near you. Then fill out the box below and keep this form as a reminder.

When will you file your taxes?

Date: _____ Time: _____

Location: _____ Phone: _____

- Prepare your materials and claim your refund.** When visiting your chosen tax prep location, you must bring the necessary 2018 documents for **each person in your household** to get the full amount that your family is entitled to. Visit www.YouEarnedItPhilly.com to see a detailed checklist. The deadline to file is April 15, 2019, so don't wait.

CENTER CITY

Center City Super Site @ RISE

1425 Arch Street
Philadelphia, PA 19102
Mon., Tue., Wed. & Fri. 9 a.m.–5 p.m.
Thu. 9 a.m.–7 p.m., Sat. 9 a.m.–3 p.m.

District 1199C Training Fund

100 S. Broad Street, 10th Floor
Philadelphia, PA 19110
Wed. 3:30 p.m.–7:30 p.m., Sat. 9 a.m.–1 p.m.
Walk-in & Drop-off
1199C members only

Philadelphia Chinatown Development Corporation

301 N. 9th Street
Philadelphia, PA 19107
Sat. 2/9, 2/16, 3/2, & 3/9: 9 a.m.–3:30 p.m.
Sun. 2/10, 2/17, 3/3, & 3/10: 9 a.m.–3:30 p.m.
Walk-in & Drop-off
Languages spoken: 繁體中文

Women in Transition (WIT)

718 Arch Street, Suite 401N
Philadelphia, PA 19106
Tues. 10 a.m.–3 p.m.
Call (215) 564-5301
Appointments only

SEPTA Suburban Station

16th Street and JFK Blvd.
Philadelphia, PA 19102
At the entrance to Regional Rail Tracks 1 & 2 (across from SEPTA Information Desk)
Mon., Wed., Thurs. & Fri. 10 a.m.–3 p.m.
Call (800) 209-2914
Appointments only

KENSINGTON

Ceiba

174 Diamond Street
Philadelphia, PA 19122
Fri. & Sat. 9:30 a.m.–5 p.m.
Languages spoken: Español
Appointments only

GERMANTOWN

CareerLink Northwest

5847 Germantown Avenue
Philadelphia, PA 19144
Mon.–Wed. 4 p.m.–8 p.m., Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off

Indochinese-

American Council
4934-36 Old York Road
Philadelphia, PA 19141
Tues. & Thurs. 10 a.m.–2 p.m., Wed. 3 p.m.–7 p.m.
Walk-in & Drop-off
Languages spoken: Việt, Español

Juvenile Justice Center

100 W. Coulter Street
Philadelphia, PA 19144
Wed. 10 a.m.–4 p.m.
Drop-off only

NORTH PHILADELPHIA

Municipal Services Building

2741 N. 22nd Street
Philadelphia, PA 19132
Mon., Tues., Thurs., and Fri. 10 a.m.–3 p.m.
Drop-off only

North Central Financial Center

1415 N. Broad Street, Suite 222
Philadelphia, PA 19122
Mon.–Thurs. 10 a.m.–7 p.m., Fri. 10 a.m.–2 p.m.

Temple ECE Center

1509 Cecil B. Moore Ave.
2nd Floor, Philadelphia, PA 19121
Mon. 12:30 p.m.–6:30 p.m.
Fri. & Sat. 9 a.m.–1 p.m.

Impact Services

1952 E. Allegheny Ave.
Philadelphia, PA 19134
Tue. & Thu. 4:30 p.m.–7:30 p.m.
Sat. 10 a.m.–2 p.m.

HACE Business & Visitor Center

2708 N. 5th Street
Philadelphia, PA 19133
Tues. & Thurs. 10 a.m.–4 p.m., Sat. 10 a.m.–3 p.m.
Walk-in & Drop-off
Languages spoken: Español

NORTHEAST

Northeast Super Site

(next to the Gap Factory)
2113 Cottman Ave.
Philadelphia, PA 19152
Mon.–Thurs. 10 a.m.–7 p.m., Fri. 10 a.m.–2 p.m., Sat. 9 a.m.–5 p.m.
Walk-in & Drop-off
Languages spoken: Shqip, Türkçe, Pycckuy, and Español

SOUTH PHILADELPHIA

Dixon House

1920 S. 20th Street
Philadelphia, PA 19146
Mon. & Wed. 5 p.m.–7:30 p.m.
Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off

United Communities

2029 S. 8th Street
Philadelphia, PA 19148
Thurs. 3 p.m.–7 p.m., Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off
Languages spoken: ភ្នំពេញ, Việt, and Bahasa Indonesia

SOUTHWEST PHILADELPHIA

Ebenezer Temple

5649 Christian Street
Philadelphia, PA 19143
Mon. & Tues. 12 p.m.–6 p.m.
Wed. & Thurs. 10 a.m.–2 p.m.
Sat. 9 a.m.–2 p.m.
Walk-in & Drop-off

WEST PHILADELPHIA

ACHIEVEability

21 S. 60th Street
Philadelphia, PA 19139
Tues. & Thurs. 9 a.m.–7 p.m.
Call (215) 557-8484
Appointments only
Sat. 9 a.m.–1 p.m.
Walk-in & Drop-off

ParkWest Town Center

(formerly Anna's Linens store)
1575 N. 52nd Street
Philadelphia, PA 19131
Tue. & Thu. 10 a.m.–7 p.m.
Wed. 10 a.m.–5 p.m., Sat. 10 a.m.–3 p.m.

Mount Pisgah A.M.E. Church

428 N. 41st Street
Philadelphia, PA 19104
Mon. 2 p.m.–7:30 p.m., Fri. 10 a.m.–3 p.m.
Sat. 9 a.m.–3 p.m.
Walk-in & Drop-off
Languages spoken:

UNIVERSITY CITY

Free Library of Philadelphia Walnut West Branch

201 S. 40th Street
Philadelphia, PA 19104
Sat. 10:30 a.m.–4 p.m.
Closed 2/23 & 3/23
Call (800) 209-2914
Appointments only